



## Emergency Home Repair Application Form Southeastern Vermont Community Action (SEVCA)

### WHAT TO INCLUDE AS INCOME (For the past 12 months)

- Wages and Salaries – Please provide your most recent Income Tax Return and your most recent paystub with year-to-date information for each member of your household over the age of 18.
- Social Security Benefits – Please provide a copy of your most recent Social Security Benefits statement. Please provide instructions on how to retrieve your most recent payment information.
- Pensions, Retirement Pay, and Regular Insurance or Annuity Payments – Please provide a copy of your most recent monthly payment statement. Or, if it is deposited directly into a bank account, please provide a copy of your monthly bank statement showing the amount deposited each month. You may also ask the bank to send a note stating the amount you receive each month for your pension if you are uncomfortable sending a bank statement. Alternatively, please provide a copy of the first two pages of your most recent Federal Tax Return.
- Unemployment Compensation – Please provide a copy of your unemployment benefits statement with year-to-date information. You may need to request this from your local unemployment office.
- Self-Employment – Please send a statement showing your best estimate of year to date income minus expenses. Also, please provide a copy of the first two pages of your most recent Federal Tax Return along with a copy of the Schedule C portion of your tax return.
- Interest and Dividends – Please provide a copy of the first two pages of your most recent Federal Tax Return. Also, please provide a copy of your monthly statement. If it is deposited directly into a bank account, your monthly bank statement showing the amount deposited each month is sufficient. You may also ask the bank to send a note stating the amount you receive each month if you are uncomfortable sending a bank statement.
- Regular Veteran’s Benefits, Strike Benefits from Union Funds, Training Stipends, or Military Family Allotments – Please see above instructions for Pension, Retirement Pay, Regular insurance pay or Annuity Payments.
- Alimony – Please provide a copy of checks or receipts from the past three months. Also, please provide a copy of the first two pages for your 2011 Federal Tax Return. You do not need to report child support payments.
- Periodic Receipts from Estates, Trusts, Net Gambling and Lottery Winnings – Please disclose receipts from the past year and provide a copy of the first two pages of last year’s Federal Tax Return.
- Proof of ownership, Tax bill, copy of your deed.



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1. Name \_\_\_\_\_

2. Physical Address: \_\_\_\_\_  
Street City State Zip

3. Mailing Address (if different) \_\_\_\_\_  
P.O. Box City State Zip

4. Phone: Home \_\_\_\_\_ Cell \_\_\_\_\_ Message \_\_\_\_\_

5. Email Address \_\_\_\_\_

6. House hold income for the past:

Month: \$ \_\_\_\_\_ 12 months: \$ \_\_\_\_\_ Calendar Year: \$ \_\_\_\_\_

7. Do you: Own \_\_\_ Rent \_\_\_ Is home for sale? \_\_\_ Yes \_\_\_ No

8. Type of home: Single Family House \_\_\_ Mobile Home \_\_\_ Condo \_\_\_ Townhouse \_\_\_

9. How old is your home? \_\_\_\_\_ How long have you lived there? \_\_\_\_\_

10. Is your home a historical property? \_\_\_ Yes \_\_\_ NO

11. Home heating source: Oil \_\_\_ Gas \_\_\_ Electric \_\_\_ Solar \_\_\_ Other \_\_\_\_\_

12. Water heating source: Oil \_\_\_ Gas \_\_\_ Electric \_\_\_ Solar \_\_\_ Other \_\_\_\_\_

13. Which is your electric company? GMP \_\_\_ Ludlow Elec \_\_\_ Jacksonville Elec \_\_\_

14. Has your current house been Weatherized by SEVCA? Yes \_\_\_ No \_\_\_

If Yes, when \_\_\_\_\_

15. Description of repairs needed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



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16. What else should we know about your home?

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17. Other information \_\_\_\_\_

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**I have read and answered all of the questions on this application. My answers are truthful, accurate, and complete to the best of my knowledge. I understand that if I deliberately misrepresent any aspect of my situation or knowingly provide false information, SEVCA may ask for repayment of benefits resulting from such actions.**

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Co-Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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The information regarding race, ethnicity, and sex designation solicited on this application is requested in order to assure the Federal Government, acting through the Rural Housing Service that the Federal laws prohibiting discrimination against tenant applications on the basis of race, color, national origin, religion, sex, familial status, age, and disability are complied with. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, the owner is required to note race, ethnicity, and sex of the individual applicants on the basis of visual observation or surname.

**For Each Member of your household please answer the following Questions.**

Name	Date of Birth	Relationship to head of Household	Gender	Race	Are you Hispanic or Latino	Are you currently or formerly in the Military	Are you considered disabled by the government	What is the highest level of education have you completed